

Employment Opportunity: Health, Safety, Security and Environmental (HSSE) and Vessel Assurance Manager

March 3, 2023

INSPIRE Environmental is hiring for an experienced **HSSE and Vessel Assurance Manager**.

We are a growing environmental science consultancy, based in Newport, RI, and looking to add an exceptional senior manager to our entrepreneurial team. We develop and implement innovative tools to rapidly measure the health of the marine environment, and we have a reputation for doing it very well. Our clients are leading companies in offshore energy and environmental consulting industries, and governmental and regulatory agencies. Our projects are always diverse in scope and complexity and take place all over the world.

We seek a candidate who is experienced in offshore field operations, self-motivated, highly organized, and understands what it takes to be an essential part of a team. The selected candidate must represent INSPIRE's core mission and values in a professional, courteous, and ethical manner. They should have maritime experience and an extensive knowledge of Health, Safety, Security and Environmental (HSSE) Management Systems associated with offshore marine operations.

Position Summary

The HSSE and Vessel Assurance Manager is a senior level position, reporting directly to INSPIRE's CEO. They will play a vital role in reducing INSPIRE's risk in the field; selecting and vetting vessels to support field operations; maintaining HSSE and vessel assurance documentation; and implementing INSPIRE's Safety Management System. As the Vessel Assurance Manager, they will be responsible for ensuring that vessels and crews contracted by INSPIRE meet project specifications and industry standards. They will be responsible for managing all associated documentation and certifications for submission to the client and developing acceptable contracting/chartering agreements. As HSE Manager, they will be responsible for implementing INSPIRE's Safety Management System, with a goal of zero incidents and commitment to continual improvement.

Key Job Functions and Requirements:

Vessel Assurance

- Identify vessels and crews that meet client HSSE and operational requirements and certifications, and INSPIRE's requirements for safe and effective deployment of field equipment (e.g. SPI/PV camera system, Towed Video, Grab samplers)
- Organize all required vessel documentation for project files and submission to the client
- Conduct interviews/inspections to assure that rigging, procedures and crew training are appropriate for INSPIRE's planned operations and conducive to safe working conditions
- Work with Field Team and Project Managers to plan surveys and secure resources (vessels)
- Work with Finance and Administration team to prepare contracts and Charter Agreements
- Perform Vessel inspections, ensuring vessels are safe and suitable for use by company / clients
- Maintain records of inspections, action items, and track to closure
- Generate and maintain an internal database of suitable vessels, including documentation and certifications

Health Safety and Security and Environmental (HSSE)

- Promote and support the HSSE culture and values of INSPIRE.
- Monitor and maintain INSPIRE's HSSE Management System and HSSE Database.
- Work with project managers and field leads to identify HSSE risks and implement methods for mitigation and elimination.
- Review and approve all project HSSE documentation for consistency with INSPIRE HSSE policy prior to client submittal.
- Report to Senior Management HSSE risks that may impact business or put employees in unsafe work conditions.
- Lead root-cause analysis for all non-conformities, incidents, and near misses.
- Schedule and coordinate all necessary audits and inspections.
- Support active learning and distribution of critical HSSE information throughout the company on a timely basis and in accordance with INSPIRE's HSSE Management System.
- Ensure suitable and sufficient risk assessment / risk management processes are applied and maintained within projects.
- Monitor and report on project HSSE performance, ensuring any potential deficiencies or urgent matters are brought to the attention of INSPIRE management.
- Support internal and external audits and conduct verification activities to maintain operational HSSE compliance.
- Liaise with offshore / onshore worksites and process all HSSE related matters / support requirements.
- Lead the process for identifying, recording, investigating and follow-up of HSSE related incidents and accidents.
- Support active learning and distribution of critical HSSE information throughout the company on a timely basis and in accordance with INSPIRE's Safety Management System.

Other requirements: Valid driver's license and good driving record, a valid Passport, and possess or have ability to obtain BOSIET certification, pass an offshore medical exam (OGUK), and acquire TWIC credential. Must be able to pass random drug and alcohol tests.

Desired Experience:

- Experience operating in an industry-standard health and safety program and 3 years of relevant experience in a professional setting.
- Familiar with IMO, ISM, ISPS, USCG, BSEE, IOGP, and IMCA standards / regulations as applicable to offshore work
- Vessel inspection experience

Desired Education:

- BA/BS degree or certification in relevant field (NEBOSH, IMCA, Certified Safety Professional)

To Apply:

Please consider your experience and capabilities in relation to the desired skills and experience presented above. If you think we are a match, please send your resume, a cover letter, and three professional references to Careers@INSPIREenvironmental.com and put "HSSE and Vessel Assurance

Manager” in the subject line. Qualified candidates will be contacted by email and invited for phone or web-based interviews.

We are building a progressive, flexible field team to respond to new work, join us!

At INSPIRE, we are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants without regard to race, color, religion, sex, pregnancy, national origin, age, physical and mental disability, marital status, sexual orientation, gender identity, gender expression, genetic information, military and veteran status, and any other characteristic protected by applicable law. INSPIRE believes that diversity and inclusion are critical to our success as a company, and we seek to recruit, develop, and retain the most talented people from a diverse candidate pool.

No calls, recruiting agency resumes or contact please.